

# MODULES – Monitor Student Progress

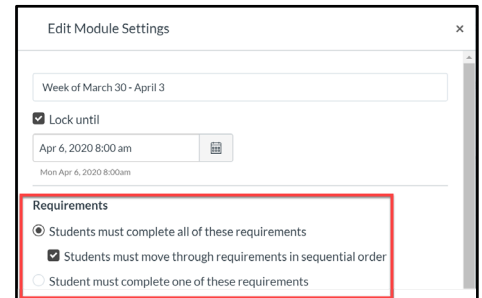
Canvas offers ways for you to monitor student progress through your established Modules. Also as students come and go from your class, they can see what they've completed and what they need to complete.

## Module Setup

**1** Setup your **Module** as normal. Add pages, discussion, assignments, etc. to establish the Module.

**2** After the Module is set, click on the ellipses or 3 dots to the right of the Module title. Choose **Edit**. You'll then see window similar to below.

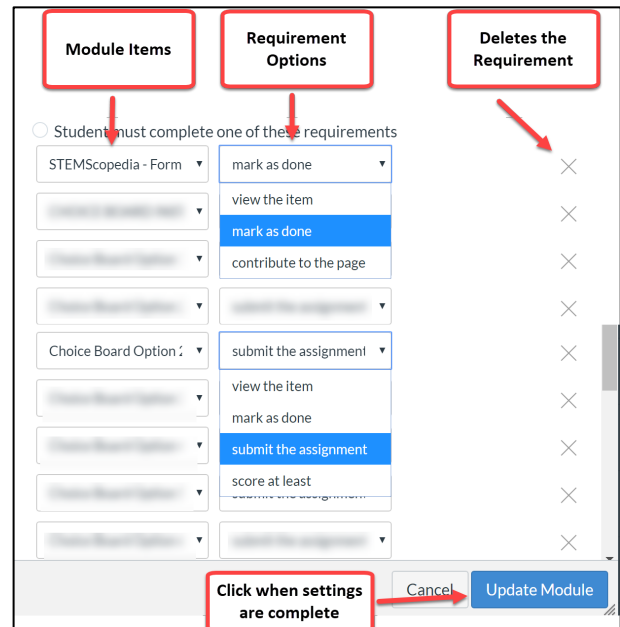
**3** If you have multiple modules published, you'll see a Prerequisites option (not shown). You'll also see a **Requirements** section. Choose the options that **best fits your modules learning objectives**. In this case, students must complete or visit all the module items and students cannot move to the next module item in the list until the requirements have been met of the preceding module item.



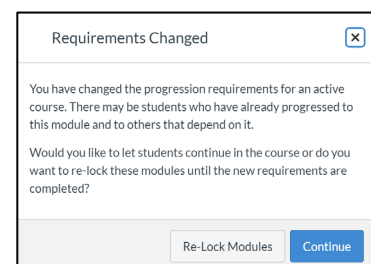
**4** You'll then see module items pop up at the bottom of the screen and various requirements to choose. Depending on the type of module item (i.e. Pages, Discussion, Files, Assignments, etc.) different options will be offered.

### Requirement Options (vary by Module Item):

- View the Item – students open the item and move on and it'll be marked as complete
- Mark as Done – The students must click on a "Mark as Done" button that appears in the upper right portion of their screen.
- Contribute to page – As in a discussion, participation is required before the item is marked as complete
- Submit Assignment – They must submit the assignment before moving on.
- Score at least – Students must score a minimum point value. It is good practice to set up the Assignments as 100 points.



**5** Once all the Modules are set, click the **Update Module** button. You may be prompted to "Re-lock the modules or allow the students to continue as they have been depending on when these options are set. This should not remove any submissions, and it will mark those submissions as a completed module items.



# MODULES – Monitor Student Progress

Below are the student and teacher views after Module requirements have been established.

## Student View

When students open their Modules, they'll see some icons to the right of their module items. Below is what those icons represent.

The screenshot shows a student's view of a module for the week of March 30 - April 3. The interface includes a 'Complete All Items' button with a minus icon. Below this, items are listed under 'From the Teacher' and 'Choice Board (see Instructions below)'. Callouts explain the status icons:

- Entire Module is Incomplete:** A minus icon next to the 'Complete All Items' button.
- Item hasn't been addressed yet:** A circle icon next to 'STEMScopedia - Formation of New Substances'.
- Item is Complete:** A checkmark icon next to 'CHOICE BOARD INSTRUCTIONS'.
- Assignment is Late:** A minus icon next to 'Choice Board Option 2: Choose a Tool'.
- If Module Items are grayed out, the preceding items need to be completed first:** A callout pointing to the 'Choice Board Option 2: Choose a Tool' item.

## Teacher View

1 Now at the top of your Modules click on the View Progress button.

The screenshot shows the teacher's view of the module. A red arrow points to the 'View Progress' button at the top right of the module header.

2 Your students will be listed on the right. As you click on each student, you'll be able to see the Progress and the remaining Module items that need to be completed. If the Module is complete, it'll say so as seen below. If the entire modules states "Unlocked," then the student has yet to open anything in the module.

The screenshot shows the 'Module Progress for' window. A callout 'Shows Status of Module' points to the 'In Progress' status. Another callout 'Students will be listed here' points to the 'STUDENT PROGRESS' panel on the right.

The screenshot shows the 'Module Progress for' window for a specific student. A callout 'When a Module is Complete' points to the 'Complete' status with a checkmark. Another callout 'When a student hasn't opened any Module Item' points to the 'Unlocked' status.